FOR INTERNAL USE

Damage Report

Information about the shipment

Shipment identifier:

Sender of shipment:

Name, first name/ company name
Address
Additional address data
State/ ZIP code
Country
Phone number/ contact person

Receiver of shipment:

Name, first name/ company name
Address
Additional address data
State/ ZIP code
Country
Phone number/ contact person

Claim Reason

☐ Content of shipment is damaged ☐ Missing pieces of shipment

The following pieces are damaged or missing (in a further step you will be asked to attach pictures about the damaged pieces or packaging. Please give a precise description of what can be seen in the pictures and indication of the value):

The following pieces are not damaged or missing (please give a precise description and indication of the value):

☐ I hereby confirm the accuracy and completeness of the information given.

Next steps

To check your claim in the best way, we need this filled-in damage report and a proper picture documentation from you. Thus, please follow the next steps:

1. Fill in the document completely
2. Take pictures that clearly shows the damages to the content or the packaging.
3. Send an email to us with the pictures and filled out damage report.